



Dear Shareholders,

Sub.: Furnishing of PAN, KYC details and Nomination by holders of physical securities.

We hope this communicate finds you in safe and good health.

SEBI has vide the captioned circular read with clarification, mandated:

- (i) furnishing of details of PAN, email address, mobile number, bank account details and nomination by holders of physical securities;
- (ii) From January 1, 2022, the RTAs will not process any service requests or complaints received from the holder(s)/claimant(s), till PAN, KYC and Nomination documents/ details are received.
- (iii) folios wherein any one of the cited document/ details mentioned in point (i) are not available on or after April 1, 2023, shall be frozen by the Registrars and Transfer Agent of the Company (RTA) and you will not be eligible to lodge grievance, avail service request from the RTA or be eligible for receipt of dividend in physical mode.

Please also note that after December 31, 2025, the frozen folios shall be referred by RTA/Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/or Prevention of Money Laundering Act, 2002.

Therefore, you are requested to comply with the following procedure to avoid freezing of folios: -

1. Update your KYC details in Form ISR-1 and Nomination details in Form SH-13 with our RTA immediately on receipt of this letter. Copies of Form ISR-1 and Form SH-13 are **enclosed** herewith. The same is also available on the website of the Company.
2. If you want to register/ update the signature in the Company/RTA records, then submit Form ISR-2 duly verified by your Bank. Copy of Form ISR-2 is available on the website of the Company.
3. In case you do not wish to nominate any person with whom shall vest, all the rights in respect of such shares in the event of your death, you shall file "Declaration to Opt-out" in Form ISR-3 with our RTA. A copy of Form ISR-3 is **enclosed** herewith. The same is also available on the website of the Company.
4. If you want to change/ cancel the existing nomination, then submit:
 - a) Form SH-14 for change in the nomination details;
 - b) Form SH-14 and Declaration to Opt-out (Form ISR-3) for cancellation of existing nomination. Copy of form SH-14 is available on the website of the Company.

SHREE AJIT PULP AND PAPER LIMITED

CIN: L21010GJ1995PLC025135

Regd. Office: Survey No. 239, Near Morai Railway Crossing, Village Salvav, Via-Vapi, Dist. Valsad, 396191, Gujarat, India
Email: shreeajit@shreeajit.com, Website: www.shreeajit.com, Tel.: +91 260 6635700



As required by the Income Tax Authorities, please link your PAN with Aadhar by March 31, 2022 or any other date as may be specified by the Central Board of Direct Taxes, if not linked earlier, to avoid freezing of your folio.

If you have already updated all the information stated above with Company/RTA, kindly ignore this letter.

Please note the following contact details of our RTA to enable you to submit your PAN/KYC/Nomination/ Bank details etc.:

LINK INTIME INDIA PVT. LTD.

C 101, 247 Park,
LBS Marg, Vikhroli West,
Mumbai, 400083, Maharashtra
Tel. No.: +91 22 49186000 Fax: +91 22 49186060
Email: rnt.helpdesk@linkintime.co.in

Thanking you,

Yours faithfully,
For Shree Ajit Pulp and Paper Limited

Shanoo Mathew
Company Secretary & Compliance Officer

Date: 20/01/2022
Place: Vapi

*This Communication is computer generated and hence does not require signature.

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