

SHREE AJIT PULP AND PAPER LIMITED

Regd. Off.: Survey No. 239, Near Morai Railway Crossing, Village Salvav, Via- Vapi, Dist. Valsad -396191.
Tel. No. 0260 6635700, Fax No. 0260 2437090, Email:investors@shreeajit.com, Website: www. shreeajit.com,
CIN: L21010GJ1995PLC025135

Sr. No.:		Date: 19/05/2020
1	Name and registered address of the sole / first joint Shareholder	
2	Registered Folio No. / DPID No. / Client ID No.* (* Applicable to investors holding shares in dematerialized form)	
3	Number of equity shares held	

Dear Shareholder(s)

Subject: Transfer of Equity Shares to Investor Education and Protection Fund

Pursuant to Section 124 of Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 as amended from time to time, the Company has to transfer the Equity Shares in respect of which dividend has not been claimed for seven consecutive years or more to the Investor Education and Protection Fund (IEPF).

Please note that on verification of our records, dividend on Equity Shares for consecutive seven years or more, as the case may be, is unclaimed by you in respect of the Equity Shares held by you. The due date for transfer of above shares in the name of IEPF Authority is 4th September, 2020.

In case you wish to stop transfer of above share(s) in the name of IEPF Authority, you are requested to claim your unpaid or unclaimed dividend from the Company. To claim your dividend you are requested to write a letter to the Company or Company's RTA- Link Intime India Private Limited at C 101, 247 Park, L.B.S. Marg, Vikhroli (W) Mumbai-400083 such that said letter reaches to Company or RTA on or before above mentioned due date. You shall also be required to include / attach the following documents with the letter:

1. Folio No. or DP ID / Client ID
2. Name of Shareholder
3. Number of share(s) held
4. Contact details i.e. phone number, Email Id
5. Cancelled Cheque leaf or Bank Details duly attested by Bank
6. Self-attested Copy of PAN card and address proof i.e. Aadhaar card / Electricity bill

In case no response from your end is received within the time period and in the manner provided above, the Company shall transfer the share(s) in the name of the IEPF Authority. After transfer of share(s) to the IEPF authority shareholder may claim the share(s) / Dividend from IEPF Authority, as per the procedure stipulated in the IEPF Rules.

For further clarification, if any, you may please e-mail / write to us at the above address.

Thank you
Yours faithfully,

For Shree Ajit Pulp and Paper Limited

Sd/-
Rakesh Kumar Kumawat
Company Secretary and Compliance Officer